

Quick reference guide to user types and access

The [NABERS Waste Platform](#) recognises a variety of user types. Each user must have an account on the [NABERS members database](#) before they can access the platform. This sheet provides a quick reference of each user type and its access rights. For information on setting up new users on the platform see *How to register a building on the Waste Platform* in our [User Support Toolkit](#).

User type	Can view pages						Changing the platform				
	Dashboard	Building Setup	Waste data	Audit data	Ratings	Support	Edit building config settings	Upload data	Create audits	Create a rating	Add user accounts
NABERS Account Manager*	✓	✓		✓	✓	✓	✓				✓
Waste Platform Administrator	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Building owner or manager with edit rights*	✓	✓		✓	✓	✓	✓		✓		✓
Building owner or manager with view only rights*	✓	✓		✓	✓	✓					
Waste service provider responsible for data upload			✓			✓		✓			
Cleaning contractor responsible for data upload			✓			✓		✓			
Waste data consultant responsible for data upload			✓			✓		✓			
NABERS Accredited Assessor (once rating is assigned)	✓	✓	✓	✓	✓	✓	✓	✓	✓		
NABERS National Administrator	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

Individuals can have separate logins for different user types. For example, an individual could have a waste consultant login to upload data for a company that has contracted them for waste data management services, and also have an Assessor login to perform waste ratings.

A NABERS Account Manager is automatically also a Building owner or manager with edit rights. These roles have been separated in this sheet for clarity. Besides the NABERS National Administrator they are also the only user type that can appoint the Waste Platform Administrator.

*These users must be associated with the building owner company or building management company accounts on the NABERS members database.